

MADISON HIGH SCHOOL

STUDENT HANDBOOK 2009-2010

Mr. Rodger Hampton
Principal

Mr. Corey Telford
Assistant Principal

Mr. Travis Schwab
Assistant Principal

134 Madison Avenue
Rexburg, ID 83440
Telephone: (208) 359-3305
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E-mail address: hamptonr@ mail.321.k12.id.us

Madison High School prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, or disability. Any variance should be brought to the attention of the administration through personal contact, letter, phone or e-mail.

This School Agenda Belongs To:

Name

Phone

ADMINISTRATION

Mr. Rodger Hampton Principal
Mr. Corey Telford Assistant Principal
Mr. Travis Schwab Assistant Principal

Mr. Glenn Romney Athletic Director

OFFICE STAFF

Mrs. Kathie McGarry Office Manager
Mrs. Joella Everett Accounts
Mrs. Joan Leatham Attendance

COUNSELING DEPARTMENT

Mr. Brian Lords Counselor
Mrs. Jana Hillman Counselor
Mr. Bill Hawkins Counselor
Mrs. Mae Niederer Registrar

FACULTY

Dale Anderson	PE	Rob Matthews	PE/Health
Sally Ashton	History	Claudia Mecham	Soc. Studies
Jason Bair	Vo. Ag.	Nikki Mendenhall	Math
Steve Barrus	English	Steve Meyers	Vo. Tech.
Bruce Benson	Speech	Dan North	Band/Speech
Preston Berry	Resource	Jennifer Palmer	Math
Denise Bowcutt	Business	Paul Parker	Spanish
Dona Burgie	Art	Brad Parkinson	Science
Ron Call	Science	Travis Phillips	Science
Robyn Eastin	FACS	Christina Plank	Math
Scott Fillmore	Math	Larry Prescott	Art
Jared Grimmer	Math	Shane Proctor	Business
Susan Grover	Spec. Ed	David Reeser	Social Studies
Wayne Grover	PE/Health	Rylan Ricks	Chemistry
Ryan Hagge	English	Deb Roberts	FACS
Rick Hansen	Orchestra	Bill Schiess	Soc. Studies
Cherri Hart	Math	Ryan Snelgrove	English
Robert Hibbard	History	John Snell	Math
Sherri Hillier	French	Trina Stultz	Resource
David Hinck	Choir	Kelly Thompson	Science
Lucas Ingram	Government	Lyle Wakefield	English
Val Johnson	Vo. Ag.	Erick Wills	Comp Tech
Darnae Lamb	Resource	Nancy Winmill	Math
Amy Leatham	English	Laurene Woolf	Government
Megan Mace	Business	Gerry Zirker	English
Janene Marcum	English		

SUPPORT STAFF

Kristi Thompson Librarian
Melanie Weeks Transition Coordinator
Linda Taylor Life Skills Aide
Melinda Dalling Life Skills Aide
Debbie Thompson Resource Aide
Gail Mills Resource Aide
Ludi Navarette..... LEP Coordinator
Bonnie Fikstad Head Day Custodian
Dee Orr Head Night Custodian
Anita Brower Director Food Service

CENTRAL HIGH SCHOOL

Mr. Rex Fullmer, Principal 359-2337

STUDENT BODY OFFICERS

POSITION	NAME	PHONE
President	Titan Sweeten	356-7672
Vice President	Grant Holyoak	359-6065
Secretary	Becca Willmore	356-0874
Recreation Leader	Maddie Anderson	656-0139
Academic Spirit Leader	Chris Fitzgerald	356-5875
Publicity Manager	Jake Potter	356-9756
Head Cheerleader	Taisha Cornelison	709-0159
Comm. Specialists	Brady Bagley	356-6439
Special Events	Breck Wightman	356-9361
Senators at Large	Corinne Moseley	356-5499
	Lindsay Hayes	356-7988
	Karli Egbert	356-0604
	Lexie Lundin	356-3880
	Rachel Anderson	356-3398
Advisor	Bill Schiess	

Senior Class Officers

President: Justin Easton Vice President: Tessa Williams
Secretary: Kirsten Hinck
Senator: Sasha Nixon Senator: Elise Russell
Senator: Katherine DuPree Senator: Breanna Erickson

Junior Class Officers

President: Jacob Wade
Vice Presidents: Robbie Powell & Nick Santos
Secretary: Sara Coray
Senator: Jason Ward Senator: McKenzie Merrell

Sophomore Class Officers

President: Josie Hunt Vice President: Bailee Barton
Secretary: Katie Fisher
Senator: Matt Holyoak Senator: Brayden Sampson

Cheerleaders

Bailey Barton	Taisha Cornelison	Haily Erickson
Erika Evans	Brittany Hammond	Jordyn Hawkinson
Paige Hillman	McCall Jacobson	Siara Jensen
Rachael Lords	Amber Manwaring	Hailee Rammell
Kelle Revas	Shaylee Riley	Lindsey Sewell
Megan Siepert	Jasmin Taylor	Kristin Wahlquist
Tenisha Walker	Kim Webster	Megan Willis
Aubri Wills	Ashley Zellers	

School Song

We are here for Madison, the school we love so dear.
Stand in pride, lot glory rise, as we fight for victory!
(BEAT RIGBY!)
We will raise our spirit high, as we help our team to fight.
RED-WHITE will fight tonight as the Bobcats show their might.
M - A - D - I - S - O - N
Madison! Madison! Madison!

BELL SCHEDULES

One Lunch Schedule

First Period	8:45 - 9:55	70 minutes
Second Period	10:00- 11:05	65 minutes
Third Period	11:10 - 12:15	65 minutes
Lunch	12:15 - 1:05	50 minutes
Fourth Period	1:05 - 2:10	65 minutes
Fifth Period	2:15 - 3:20	65 minutes

Assembly Schedule A

1 st Period	8:45 - 9:45	60 minutes
Assembly	9:45 - 10:35	50 minutes
2 nd Period	10:40- 11:35	55 minutes
3 rd Period	11:40- 12:35	55 minutes
Lunch	12:35- 1:25	50 minutes
4 th Period	1:25- 2:20	55 minutes
5 th Period	2:25- 3:20	55 minutes

Assembly Schedule B

1 st Period	8:45 - 9:45	60 minutes
2 nd Period	9:50- 10:45	55 minutes
3 rd Period	10:50-11:45	55 minutes
Lunch	11:45-12:35	50 minutes
4 th Period	12:35- 1:30	55 minutes
5 th Period	1:35- 2:30	55 minutes
Assembly	2:30- 3:20	50 minutes

Early Release Schedule (35 minute classes)

1 st Period	8:45 - 9:20
2 nd Period	9:25 - 10:00
3 rd Period	10:05 - 10:40
4 th Period	10:45 - 11:20
5 th Period	11:25 - 12:00

MADISON HIGH SCHOOL PHILOSOPHY

The United States of America has identified its public high schools as “Comprehensive”; meeting all the needs of all students and preparing them for college and/or vocations. Within available resources, Madison High School is comprehensive and exists for the purpose of educating the young men and women of this community. We subscribe to the belief that all students should be provided with a stimulating environment and with learning experiences that promote success rather than failure. We promote a curriculum that fosters the intellectual, social, emotional, moral and physical growth necessary for students to develop a healthy self -image, become a productive member of society, and to have a balance in life. This basic underlying philosophy, which is subject to funding, is reflected in the following goals of Madison High School:

SCHOOL GOALS

1. Provide learning experiences that expect higher standards for academic excellence.
2. Assist students in developing marketable skills.
3. Teach students to accept an increasing share of their own educational progress and achievements.
4. Design the total school program that strives to accommodate the various needs and abilities of students.
5. Strengthen rapport and communication among students, faculty, and community.
6. Conduct ongoing evaluations designed to improve the total school program.
7. Implement discipline procedures consistent with school philosophy and district policy.
8. Refine course goals, objectives, syllabi within each department.
9. Meet current requirements outlined in the accreditation standards for Idaho public schools.

CREDIT CRITERIA FOR ENROLLMENT

Ninth Grade

To be enrolled as a student at Madison High School, a student must successfully complete 10 credits from their 9th grade year. Students who don't have 10 credits by August 1 will be required to enroll at Central High School for at least the first trimester period to get caught up and remain on sufficient credit standing to qualify for enrollment at Madison High School.

Students in Grades 10-12

Students who transfer to Madison High School or who have been enrolled at Central High School and wish to re-enroll at Madison High School must complete the following:

1. Complete at least 10 credits for each grade they have been in from their freshman year. Freshmen would need to complete 10 credits, sophomores would need 20 credits, etc.
2. Students who have been enrolled at Central High School must be successful in earning credits from Central High School.
3. Students lacking the necessary credits will enroll at Central High School until the student meets the minimum requirements for their graduating class.

Students must wait until the beginning of a new trimester to enroll.

Options:

Students who do not have the required credits each year have the following options while enrolled at Central High School to meet the minimum credits needed:

1. Complete home packets from Central High School
2. Complete night classes from Central High School
3. Take college home study classes (See Counseling Office)
4. Take summer school classes (limited to 2 credits)
5. Complete courses through Idaho Digital Learning Academy

Students with Free Periods

Students that do not have an assigned class are not to be in the building after the tardy bell rings because of possible disruption to the educational process. They may be in the library or in the Career Center but may not be in the halls. If a student is in the halls after the tardy bell rings and not in an assigned class they will be assigned to lunch duty or Saturday school.

Seniors Lacking Credits to Graduate

Seniors who do not have enough credits to graduate in their senior class year may finish getting their credits through Central High School. Students will not be allowed to attend Madison High School as a 5th year senior.

FOREIGN EXCHANGE STUDENTS

Foreign exchange students wishing to attend Madison High School will be charged a \$600 tuition fee to attend. This is in addition to any regular course or registration fee that may be incurred.

RELEASED TIME PRIVILEGE

Students are under the jurisdiction of the school for the entire school

day. The only exception to this is for students who participate in a “release time” program. Students who have been granted “release time” and are not at their assigned “release time” program, will be dealt with as if truant from school and their privileges may be revoked.

DRUG TESTING POLICY

This district expects that students who are provided with the opportunity to engage in District-sponsored sporting and other extra-curricular activities as representatives of the District will be drug and alcohol free during their participation in these activities and other extra-curricular events will decrease their chances of being injured. It will demonstrate to the rest of the student body their willingness to be drug and alcohol free and their desire to be worthy representatives of the student body.

Drug testing will be for the express purposes of:

1. The health and safety of all students participating in extra-curricular activities.
2. The prevention of student involvement with drugs and alcohol.
3. Undermining the effects of peer pressure by providing specific reasons for students to refuse involvement with drugs and alcohol.
4. Possible intervention with and help for students involved with drugs and alcohol by encouraging those involved to seek treatment or rehabilitation.

This district has implemented a drug testing policy to insure that those students who participate in sporting and other extra-curricular activity are free from the effects of illegal drugs and alcohol while engaging in such District sponsored activities.

Any student in grades eight through twelve participating in interscholastic athletic programs sponsored by the District and the Idaho High School Activities Association and/or any student whose participation in an extra-curricular activity requires that student to leave school grounds as a representative of the District may be required to be tested.

Students can be tested during the fall, winter, spring or year-around sport or activity from the first allowable day of practice or activity as determined by the IHSAA or the official school sponsor of the activity to the last day designated for that activity.

Parents who would like a complete copy of the district policy may obtain one from the district or high school office.

DRESS POLICY

General Statement The personal dress and appearance of students is left to the good taste and discretion of the individual student and his/her parent(s) or guardians(s) with the following guidelines:

All clothing shall be neat, clean and appropriate to the circumstances. Students may be excluded from attending classes when any of the following is worn or evident:

- A. Underwear as outer wear
- B. Clothing that advertises alcoholic beverages, tobacco or illegal drugs
- C. Clothing that displays obscene, immoral or indecent pictures or slogans
- D. Clothing that reveals the midriff
- E. Clothing that compromises modesty, such as tank tops or sleeveless blouses or shirts, short skirts or shorts, or anything revealing undergarments
- F. No shirts or clothing depicting (through words or graphics) disrespect toward any race, culture, religion, or gender
- G. No clothing depicting criminal activity or violence, such as pictures of weapons, or violent actions.
- H. No chains or spike-like accessories.
- I. No gang-related dress including the following:
- J. Bandanas: No bandanas of any color will be allowed. Sagging: No sagging will be allowed (All pants are to be worn at the waist.) This includes any clothing worn by any student which gives the obvious appearance of sagging where pockets or zippers are seen positioned in the thigh region or below. No monikers (nicknames or gang names) on the side or inside of hats. Hats will be worn with the brim of the hat over the face of the person wearing it. Hair-nets cannot be worn. Military style or webbing belts, if worn, must be in the belt loop - not hanging.
- K. Over-size full length coats such as dusters or trench coats.
- L. Pajamas
- M. Multiple body piercings

Shoes must be worn for health and safety reasons. **A student whose dress disrupts the educational process will be subject to appropriate discipline.** The administration has the option to send the student home to change or give them a temporary replacement until school ends.

TRANSCRIPT/GRADING POLICY

Once a grade is on a transcript (class is completed) the grade cannot be dropped. The only way to change a grade on a transcript is to RETAKE THE EXACT SAME CLASS. There is no credit for the replaced grade. When required classes are repeated (usually in math) and both credits are kept, any one grade is the required grade and the other grade is an elective grade/credit. An "F" grade is given when a student exceeds the 10 allowable absences in a trimester or loses credit because of

unverified or unexcused absences.

CLASS CHANGE POLICY

In the spring, students will be registered for the following year. By the time school has ended each student must have a complete schedule for the next year. SCHEDULE CHANGES ARE \$20.00. (That means any schedule changes made in the fall when school starts will cost the student \$20.00.) The only exception will be if the school or the parents feel that there are some extenuating circumstances and permission from the principal is given for schedule changes. THE DEADLINE FOR ALL CLASS CHANGES IS TWO WEEKS AFTER THE BEGINNING OF EACH TRIMESTER. Students may not change classes or drop classes after this two week period. If for some reason a change must be made following the 2 week deadline, an "F" will be given on the transcript and the student will receive NO CREDIT in the class dropped AND the new class entered. Any student who chooses to quit going to a class because they are failing the class, etc., must have administrative approval. Failure to do so could result in a dismissal of the student for the trimester and a loss of all credit for that trimester.

CHALLENGING A GRADE

Students have a period of three weeks after grades are posted or mailed to question a grade given by a teacher or a grade denied for attendance problems.

CLASS/CREDIT POLICY

Madison High School students who have fulfilled all the requirements for a Madison High diploma (50 credits) prior to the day of graduation will be allowed to participate in graduation activities. If a student fails to complete all the requirements by the designated deadline set by the school, he or she will not be eligible to march at Commencement ceremonies. A diploma may be received, however, at a later date when the work is complete. Madison High School students are defined as having taken at least 30 of their credits at MHS or they have recently moved into the district and finished their required credits at Madison. Students must have all work fully completed and approved by the faculty before graduation or they cannot march. It does not matter when they finish the 50 credits, they can march at the next graduation exercises. MHS students with "good cause" (extenuating circumstances as approved by administration and counselors) are allowed to graduate with a Madison District diploma (42 credits-basic state requirement). MHS students cannot graduate before their year of graduation with a Madison District (42 credit) diploma.

Students attending Central High School, who are eligible to graduate through Madison High School, must make the decision by May 1 to avoid any problems. Foreign exchange students do not receive a diploma, but can receive a certificate of attendance and march in graduation exercises.

CONCURRENT ENROLLMENT POLICY

Students may receive dual credit by taking college classes. These classes need to be approved by the student's counselor. Madison High School supports concurrent enrollment with the universities. Students desiring to take college credits will also be given elective credit to fulfill elective requirements for graduation. High school core courses cannot be substituted with college courses unless there is an articulation agreement with the University and the course in question meets the State of Idaho standards.

OTHER INTERESTS

Students who will miss 11 or more days of school to pursue other interests such as being a Congressional Page in Boise, participating in the Playmill or BYU-I Discovery etc., will not attend school during the trimester in which the event is scheduled. Such plans will need administrative approval. Options are to take correspondence courses, Idaho Digital Learning Academy and/or to attend Central High School.

REPLACING LOW OR FAILED GRADES

There are four options for a student to use to replace a low or failing grade in a class:

1. Repeat the same course at the high school
2. Take the same course in summer school
3. Take the same course at night school
4. Take the same course through IDLA (see counseling office.)

Homestudy packets can still be used to make up credit. They will no longer be used to replace a grade.

CONSECUTIVE CLASSES

Seniors who have sufficient credits may choose to register for 3 or 4 consecutive periods per day. Athletes in select sports must be enrolled in 4 classes during the trimester in which they are competing and must have passed 4 classes in the trimester previous to the season of competition. Release Time classes do not count as part of the required 4 classes. Students are asked to not loiter in the halls/commons if they don't have a class in the building. Students must have transportation to go home early or they cannot have a free fifth period.

CORRESPONDENCE/HOME STUDY PROGRAMS

Only eight credits of home studies will be accepted for graduation. Home studies sponsored by a University need approval from a counselor. Central, MHS Home Studies, and Idaho Digital Learning Academy also require approval from a counselor and you must have previously taken the class. BYU Independent Home studies must have all assignments and the final test sent to BYU by the second Friday in May. If this deadline is not met, students must make an appointment to

go to BYU in Provo, Utah and hand in any missing assignments and take the final test in person on campus. Final grades must be in the Friday before commencement exercises. High school home study packets will **not** be given out after April 15.

GRADUATION REQUIREMENTS 2010

		9A	9B	10A	10B	11	EL	12	EL	
ENGLISH (8)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
MATH (4)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(<input type="checkbox"/> <input type="checkbox"/>)		University Recommended		
SPEECH (1)		<input type="checkbox"/>								
SCIENCE (4)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(<input type="checkbox"/> <input type="checkbox"/>)		University Recommended		
US HISTOR		<input type="checkbox"/>	<input type="checkbox"/>							
AMER. GOVT		<input type="checkbox"/>	<input type="checkbox"/>							
ECON.		<input type="checkbox"/>								
HEALTH EDUC.		<input type="checkbox"/>								
PHYS. EDUC.		<input type="checkbox"/>	<input type="checkbox"/>							
HUMANITIES		<input type="checkbox"/>	<input type="checkbox"/>							
ELECTIVES		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SENIOR PROJECT	Sophomore	Junior		Senior						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	(.25 credit)		(.25 credit)		(.50 credit)					

Note: Graduation requirements for incoming sophomores and juniors differ from those listed above. Students graduating 2011 and after will be required to take 6 credits of Math and 6 credits of Science. Physical Education will not be required to graduate.

GRADUATION

In honor of those graduating and to lend to the dignity of Commencement Exercises, we have established the following policies:

1. All graduates will be dressed in a uniform manner, i.e. caps and gowns. Graduates will wear slacks, shirt and tie, dresses and appropriate footwear under their gowns.
2. No decorations on the cap or gown that would cause the graduate to draw individual attention including medals, medallions, etc. unless there is administrative approval.
3. Nothing should be brought into the ceremony that could cause a disruption.
4. Guests are asked to dress up for the occasion. Clothes such as shorts, tank tops, well-worn denims, etc. are not appropriate.
5. Because of increasingly limited seating and the disturbances small children can make, babysitting arrangements should be made for babies and small children.
6. Please come early enough to find seats. Taping off rows of seats is not fair to the general public. Only official MHS signs will be honored for reserving seats.

TEACHER AIDE CREDITS

Only two credits of T.A. (office, library or teacher aide) are allowed for graduation.

WORK STUDY

Work study is for juniors and seniors. Only 8 total credits of work study can be used for graduation. Only two credits of work study per trimester may be taken unless approved by the administration. Students cannot work for their parents. A paycheck stub is required bi-monthly and is to be verified by the work study coordinator.

PHONE CALLS/MESSAGES/DELIVERIES

Parents should not call students except in cases of real emergency. Student-to-student messages are not delivered by the office. Prior to bringing a delivery to the office, it is asked that the delivery be prepared with the first and last name of the student clearly labeled and adhered to the delivery. While every effort is made to place deliveries and messages, circumstances may prohibit delivery.

FEEES

Registration fees should be paid the day of registration. Classroom fees (PE, FACS, Art, Shop, etc.) should be paid within **two weeks** after each trimester begins. Fees should be paid in the office to Mrs. Everett. **Receipts should be kept the whole year.** When students produce receipts, the question of payment is cleared up quickly. **Refunds for yearbooks will not be issued after December 1 for any reason.** Unpaid fees are kept on record through the course of high school and must be paid by graduation in order to participate in graduation exercises.

CELL PHONES/MUSIC PLAYER DEVICES

Cell phones are not to be used in the classroom for any reason. Use of cell phones is limited to breaks. Those wishing to communicate with students by cell phone must understand that they can only respond to text or voice messages at the breaks or lunchtime. Music player devices are a disruption to learning and have no educational value. Students should not bring them to school. **Personal music player devices and cell phones, if seen or heard, will be confiscated, taken to the office and returned to parents only. Failure to relinquish a phone or music player device to a staff member is insubordination, a Class II discipline violation.**

The following consequences will also apply:

- 1st Offense 3 days lunch detention plus warning of \$20 fine for next offense
- 2nd Offense 7 days lunch detention, \$20 fine, plus warning of \$50 fine on the 3rd offense
- 3rd Offense 1 day in-school-suspension, 7 days lunch detention, \$50 fine, plus parental meeting, consideration of being sent to Central High School
- 4th Offense 3-5 day in-school-suspension and recommendation by principal for Central High School

FIRE DRILL/LOCK DOWN INSTRUCTIONS

1. The signal for a fire drill is a loud, continuous horn.
2. When the signal is sounded, evacuate all buildings. Stay away from all buildings. Students should stay with class groups.
3. Leave the building in a calm and orderly manner. Walk quickly. Do not run or loiter.
4. Leave the building through the exit assigned your area of the building.
5. Students on the grounds not in classrooms should move

immediately with other students to the nearest evacuation area.

6. When the all-clear signal is given, return to class immediately.
7. In Lock Down situations, students remain in the classroom and follow instructions from the teacher.

DISCIPLINE POLICY

School personnel will strive to secure individual and group discipline, but should not tolerate insubordination (refusal to obey), lack of proper respect, or improper conduct on the part of a student or students. Such conduct will result in disciplinary action and may lead to suspension or expulsion. School personnel should, in turn, extend to students the same respect and courtesy which they, as employees, have the right to demand. Supervisory personnel must afford students due process prior to taking disciplinary action. Cutting or reducing grades is not acceptable disciplinary action. Students are charged with the responsibility of abiding by accepted standards of good conduct and discipline while on school property, while participating in any school function or activity, private conveyance or walking. All teachers and/or other supervisory personnel are charged with the responsibility of knowing district policies, procedures, rules and regulations of the school district, regulations of the State Board of Education, and the state and city laws.

MINOR OFFENSES--CLASS I

1. ASSAULT OR HARASSMENT OF STUDENT. The intentional unlawful threat by word or act to do violence to another student, combined with an apparent ability to do so, and doing some act which creates a well-founded fear in the person that such violence is imminent.
2. INTENTIONALLY PROVIDING FALSE INFORMATION TO A SCHOOL DISTRICT EMPLOYEE. Including, but not limited to, student informational data and information directly related to school business.
3. USING PROFANE OR OBSCENE LANGUAGE, CONDUCT AND/OR GESTURES.
4. ILLEGAL ORGANIZATION. Participation in fraternities, sororities and secret societies.
5. EXCESSIVE UNVERIFIED ABSENCES /TARDINESS. Not clearing attendance with parents or the office and repeatedly reporting late to school or class.
6. NONCONFORMITY TO DRESS CODE.
7. MINOR DISRUPTION ON A SCHOOL BUS.
8. INAPPROPRIATE PUBLIC DISPLAY OF AFFECTION.
9. UNAUTHORIZED ABSENCE FROM CLASS OR SCHOOL.

10. EXCESSIVE DISTRACTION OF OTHER STUDENTS. Any behavior which disrupts the orderly educational process in the classroom or other school functions.
11. 11. TRUANCY/SLUFFING SCHOOL (Refer to page 24)
12. ANY OTHER VIOLATION WHICH THE ADMINISTRATOR REASONABLY DEEMS TO FALL WITHIN THIS CATEGORY.

CLASS I DISCIPLINARY ACTIONS:

First Offense: In-school conference and parental contact, when warranted. Specific circumstances may warrant disciplinary action outlined under subsequent offenses.

Subsequent Offense: In-school disciplinary action, such as probation, detention, extra assignments, and/or in-school suspension at the discretion of the administrator. Special circumstance may require referral to the superintendent. (Note: Circumstances make consequences flexible.)

INTERMEDIATE OFFENSE--CLASS II

1. BATTERY UPON STUDENTS. Intentionally using physical force or striking another student against the will of the other, or intentionally causing bodily harm to an individual, or observing and or encouraging such behavior without seeking help or trying to stop it.
2. DEFIANCE OF SCHOOL BOARD EMPLOYEE'S AUTHORITY. Any verbal or nonverbal refusal to comply with a lawful direction of a school board employee or volunteer worker.
3. USE OF OBSCENE MANIFESTATIONS (VERBAL, WRITTEN OR GESTURES) TOWARD ANOTHER PERSON.
4. POSSESSION AND/OR USE OF TOBACCO PRODUCTS OR PARAPHERNALIA. Possession on the person, in the locker or desk, or in other effects of the student.
5. SIMPLE ASSAULT ON SCHOOL DISTRICT EMPLOYEES. The intentional, unlawful threat by word or act to do violence to the person of an employee, coupled with an apparent ability to do so, and the doing of some act which creates a well-informed fear in such person that violence is imminent.
6. STEALING, LARCENY, PETTY THEFT. The intentional, unlawful taking, concealing, and/or taking away of property valued at less than \$100 belonging to, or in the lawful possession or custody of another.
7. POSSESSION OF STOLEN PROPERTY. With the knowledge that it is stolen.

8. TRESPASSING. Willfully entering or remaining in any structure, conveyance, or property without being authorized, licensed or invited, or having been warned by an authorized person to depart, refusing to do so.
9. VANDALISM. Intentional action resulting in injury or damages of less than \$100 to public property or the personal property of another.
10. FIGHTING. Any physical conflict between two or more individuals or observing and/or encouraging the physical conflict without an attempt to break it up or inform authorities.
11. POSSESSION AND/OR IGNITING OF FIREWORKS.
12. THREATS, EXTORTION. Malicious written or verbal threat of injury to the person, property or reputation of another, with the intent to extort money or any pecuniary advantage whatsoever; or with intent to compel the person threatened, or any other person, to do any act or refrain from doing any act against his/her will.
13. OFFENSIVE TOUCHING OF ANOTHER PERSON.
14. WRITTEN OR VERBAL REFERENCE TO OR
15. PROPOSITIONS TO ENGAGE IN SEXUAL ACTS.
16. INCITING TO RIOT OR UNAPPROVED ASSEMBLY.
17. ANY OTHER VIOLATION WHICH THE ADMINISTRATOR REASONABLY DEEMS TO FALL WITHIN THIS CATEGORY.

CLASS II DISCIPLINARY ACTIONS:

First Offense: Parental contact and in-school suspension and/or extended work assignments before or after school and/or suspension for 1-3 days. Any school properties damaged or destroyed by the student will be reimbursed to the school by that student.

Subsequent Offenses: Suspension for 3-5 school days. Special circumstances may warrant a recommendation for expulsion. If so recommended, the expulsion procedures listed will be followed. Any monetary loss to the school incurred by the actions of the student will be reimbursed to the school by that student.

Note: Circumstances make consequences flexible.

MAJOR OFFENSES--CLASS III

1. AGGRAVATED BATTERY. Intentionally causing great bodily harm, disability or permanent disfigurement; use of a deadly weapon.

2. DISCHARGING ANY PISTOL, RIFLE, SHOTGUN, AIR GUN OR ANY SUCH DEVICE. THERE WILL BE ZERO TOLERANCE FOR GUNS OR WEAPONS ON SCHOOL PROPERTY.
3. POSSESSION OF WEAPONS. Any instrument, article, or substance which under the circumstances in which it is used, attempted to be used, or threatened to be used, is readily capable of causing serious physical injury or death.
4. FAKE OR TOY WEAPONS. Under certain circumstances, trying to judge the authenticity of a weapon could be a serious matter and could result in a dangerous situation.
5. DRUGS. Unauthorized possession, transfer, use or sale of drugs, drug paraphernalia, or alcoholic beverages.
6. BATTERY UPON SCHOOL DISTRICT EMPLOYEE. The actual unlawful, intentional use of physical force or striking of an employee or volunteer worker against his/her will, or the intentional causing of bodily harm to an employee or volunteer worker.
7. ARSON. The willful and malicious burning of any part of a building or its contents.
8. STEALING, LARCENY, GRAND THEFT. The intentional, unlawful taking, concealing and/or carrying away of property valued at \$100 or more belonging to, or in the lawful possession or custody of another.
9. ROBBERY. The taking of money or property from the person or custody of another by force, violence or assault.
10. BURGLARY OF SCHOOL PROPERTY. Entering or remaining in a structure or conveyance with the intent to remove property, money or other valuables from the premises.
11. CRIMINAL MISCHIEF. Willful and malicious injury or damages at or in excess of \$100 to public property, or to real or personal property belonging to another.
12. INCITING OR PARTICIPATING IN MAJOR STUDENT DISORDER. Leading, encouraging, or assisting in major disruptions which result in destruction or damage of private or public property or personal injury to participants or others.
13. EXPLOSIVES. Preparing, possessing or igniting on school district property explosives likely to cause serious bodily injury or property damage.
14. BOMB THREATS. Any such communication to a school district employee which has the effect of interrupting the educational environment.
15. SEXUAL ACTS. Acts of a sexual nature, including but not limited to, battery, intercourse, attempted rape, or rape.
16. EXTORTION. The carrying out of a threat against an

employee which causes the victim either to comply to demands or to suffer the results of the threat for noncompliance to demands made with the intent to extort money or any pecuniary advantage whatsoever.

17. ANY OTHER OFFENSE WHICH THE ADMINISTRATOR MAY REASONABLY DEEM TO FALL WITHIN THIS CATEGORY.

CLASS III DISCIPLINARY ACTIONS:

Suspension and recommendation for expulsion by the school administrator, as authorized in the procedures outline. Pending final determination of the matter by the school board, the school may request a two day extension of the allowed five day suspension policy of the school.

(Note: Circumstances make consequences flexible or stiffer.) Because all schools are different, each school is to set its own standards on discipline procedures. The foregoing are recommendations of the board of trustees, and should serve each school as a guide to parameters that are acceptable in the disciplining of students.

DISRUPTIVE ACTIONS

Additional grounds for suspension or expulsion exist in a number of areas classified as "Disruptive Actions". Included in this area are such things as: **fighting**, gambling, **insubordination** (failure to obey or cooperate) **profanity**, possessing and/or distributing of lewd literature, failure to identify yourself to proper authority when asked, and a variety of others. **Students using vulgar language anywhere in the school or at a school activity, will be referred to the administration for discipline.** Generally, discipline for any of the above offenses will be as follows:

- A. 1st offense--Parents notified-Suspension
- B. 2nd offense--Parental conference-Suspension and possible expulsion
- C. 3rd offense--Parental conference with superintendent and possible expulsion

PLAGIARISM/CHEATING IN SCHOOL POLICY

Plagiarism includes any incident in which students claim to have done original work when in fact, they have not. Plagiarism of any type will not be tolerated. Penalties for this offense or any other form of cheating will likely include failure for the class involved, and could include expulsion from school. Any student who encourages plagiarism

by showing his/her work on an assignment to another student will be subject to the same penalties. All students must strive to protect their assignments, computer discs and files in order to keep them private and inaccessible to others.

COMPUTER USE

Computers within the school that are available for student use should be used for enhancing or completing classroom assignments. These computers should not be used for leisure or entertainment. Students are allowed to use the central computer network following the same rules listed above. Students may log in the network as "guest" free of charge but will not have access to the Internet without purchasing an Internet account. **Any unauthorized use of the computers (abuse of passwords, tampering with, hacking, etc.) will be dealt with as a Class III disciplinary issue by the administration.**

OFF CAMPUS EVENTS

Students at school sponsored off-campus events shall be subject to all rules and regulations. For activities requiring bus transportation, students must ride the bus to the activity. In extenuating circumstances,

with the permission of the coach /advisor, a parent could provide transportation for their student only. Students who ride the school bus to off-campus events must return on that bus unless the PARENT is there at events and personally contacts the person in charge and takes their son/daughter with them.

DUE PROCESS

All students will be accorded rights as guaranteed under the constitution. When an incident of misconduct occurs, a student shall be given written or verbal notice of charges and an opportunity to present their version of the incident. Supervisors must give each student the opportunity to defend the charges of misconduct prior to disciplinary action. Such procedures must be reasonable, fair, and lead to reliable determination of the factual issues involved. Students will be advised of their right of appeal. This appeal should be handled through the proper line of authority: First the building principal, then the district administrator and then to the local Board of Trustees as the final appeal.

SMOKING/DRINKING/DRUGS

Idaho Law states that it is unlawful for minors to possess tobacco in any form, alcohol, or drugs. The codes further state that students who

engage in behavior that is incorrigible or whose conduct is disruptive may be denied attendance by suspension and expulsion. Students over the age of 18 or who are minors are not allowed to possess or use any of these items on campus or at any school sponsored activity. The following action will be taken with students who choose to disregard this policy:

(Circumstances make consequences flexible.)

- 1st offense--Call resource officer-call parents-fine-intervention program-suspension
- 2nd offense--Call police-call parents-fine-intervention program-3 day suspension-visit with the superintendent
- 3rd offense--Call police-call parents-fine-intervention program-5 day suspension-possible expulsion.

EXTRA-CURRICULAR ACTIVITY POLICY

Madison High School is striving to maintain a variety of extra-curricular activities where students are given the opportunity to demonstrate their abilities and find success in participation. Students who are involved in extra-curricular activities are expected to work hard, keep high standards, make sacrifices, and be well disciplined as they represent their group and school.

CONDUCT

In Competition

Students should never use profanity or shady tactics. Losing is an unavoidable part of competition and a person should be gracious in

defeat and modest in victory. It is always courteous to congratulate the opponent on a job well done whether in defeat or in victory. Immature persons often display temper tantrums, poor sportsmanship, and foul language when things fail to go their way. A respected competitor is in control at all times and will take discipline without grumbling or complaint.

In the Classroom

Academic Eligibility. All students participating in extra-curricular activities should strive for quality in academic work. To be eligible to participate, **students must have received passing grades in at least 4 out of 5 classes of the previous trimester.** In order to remain eligible through the season of participation, students must maintain passing grades in 4 classes. **Release Time does not count as one of the four classes.**

Attendance: Regular class attendance must be a top priority.

Excessive absences and truancy will jeopardize eligibility and position. Athletes who do not come to school the day of competition will not participate in the scheduled competition that day or evening. **A student can miss no more than 2 periods on a game day or they are ineligible for participation on that day regardless of reason.**

Trips

On trips, we represent our school and community. Students are a responsibility to their coach or supervisor and must abide by the rules and regulations established. All school rules apply on trips.

PHYSICAL CONDITION

Students are expected to keep themselves in top physical condition for the activity they are participating in. All students are expected to refrain from the use of drugs, alcoholic beverages, and tobacco (smoking and chewing). To provide consistency, the following steps will be followed:

- A. The first time it is discovered that a participant has used or is using any of the above substances during the activity season, the student will automatically be suspended from participation for a specified amount of time and/or number of contests as determined by the person in charge.
- B. If the student chooses to disregard this policy a second time, they will automatically be removed from participation for the remainder of the school year.

MISCELLANEOUS AREAS

- A. School equipment--Students are responsible for the care and return of all equipment checked out to them.
- B. Missing practice, rehearsals, etc.--Missing a practice or competition without good reason, particularly without notifying the one in charge may result in suspension or dismissal from the activity. It is not only required but just good responsible behavior.
- C. All students participating in extra-curricular activities must purchase a student body activity card.
- D. Letters and awards--The head coach/advisor for each area shall recommend requirements for lettering. At the end of the season, a list of names shall be submitted to the athletic director of those qualifying for lettering or awards. Students removed from participation or who drop out on their own will forfeit all awards.
- E. E Students involved in after school activities such as drama, yearbook, etc., will not be allowed in the building after 12 am,

with the exception of students who are cleaning up after a dance.

IMPLEMENTATION

The coach or advisor is responsible for implementing this policy and is responsible for the physical well being of the students he/she is working with. Students are to be prepared for competition so they can participate safely and meet the demands of the activity; both physically and mentally. Students are responsible for learning the rules and regulations and reading this policy. They should understand the dangers, obligations, and commitments involved before participation.

STUDENT ATTENDANCE POLICY

PURPOSE

The intent of an attendance policy is to encourage students in their attendance at school. Students should be absent only for legitimate, verifiable reasons.

VERIFIABLE ABSENCES

It is the responsibility of the student and parent(s) to verify all absences when the student is gone. All absences must be appropriately cleared with the school office or they will be termed unverified and credit may be lost. Unverified absences not appropriately cleared may be treated as a sluff and in-school suspension or suspension could result. *Students who plan on missing 3 or more consecutive days of school for a vacation or potato harvest need to fill out an "Absentee Petition Form".* These forms serve as communication between parents, teachers, and students as to the possible risk of lower grades or failure in classes if the student and parents choose to miss school. Forms are available in the office.

Students at Madison High School will be allowed no more than 6 absences in each class per trimester. All absences must be appropriately cleared with the school office or they will be termed unverified and credit may be lost. School excused absences will not count as part of the 6 absences. To accommodate circumstances that may occur, an additional 2 days over the six may be made up through attending Saturday School at the rate of 1 class period = 2 hours of Saturday School. A charge of \$5 per session will be assessed. Each session is 4 hours. Loss of credit will result on the 7th absence if a student chooses not to use Saturday School as a way to make up being absent or on the 9th absence if they choose to go to Saturday School. If a student is ever truant from class, (see Unverified Absences and Truancies below) the opportunity to make up 2 absences will be denied.

Exception to the Six Absence Rule

1. Major or chronic illness verified in writing by a physician.
2. Work release permits as part of the annual harvest.

CONSEQUENCES OF EXCESSIVE ABSENCES

If a student is sixteen years of age or older and exceeds the days allowed as described above in two or more classes, the student will lose credit in all classes and will be released to the custody of the parent or guardian for the remainder of the trimester.

The student may choose to enroll in Central High School for the remainder of the trimester. The student may re-enroll in regular classes at the beginning of any trimester thereafter, upon successfully demonstrating that attitude and behavior warrant readmittance. If the student is under sixteen years of age and exceeds the six absence rule in two or more classes, credit will be denied in all classes for the trimester and the student must remain in the class(es) and continue working for the remainder of the trimester. However, if it is determined that the student is disruptive to the educational atmosphere in the classroom or continues to violate the attendance policy, the student may be removed to the custody of the parent or guardian. The student will then be referred to all agencies involved in the juvenile justice system. Excessive absences could also prohibit a student from participating in activities that take place during the day in which it would not be in their best interest to be absent from class instruction.

UNVERIFIED ABSENCES AND TRUANCIES

An unverified absence is any absence not appropriately cleared with the school office. To verify an absence, a student needs written or verbal communication from the parent, teacher, or administrator depending on circumstances. Failure to verify will be considered a sluff which will result in disciplinary action. Habitual unverified absences will result in a parental conference and a contract with the school. Violation of the contract will result in being released for the trimester and/or expulsion. A truancy is defined as follows:

1. **The student is in the school building but is not in attendance at a regularly scheduled class without permission of the teacher or the school office.** Parental permission is not valid when a student misses a class and remains on school grounds. It is mandatory to receive permission from the teacher of the class you are leaving or permission from the office.
2. **The student *leaves the school building* without prior approval by the parent or guardian (given by phone or written note) and without checking out through the office.**

3. The student does not come to school and parents are unaware of their absence.

LEAVING SCHOOL

Students who need to leave school for any reason need to check out through the office unless they leave at lunch time. Failure to check out could result in a truancy. Students should come to the office before class to get a "Permit to Leave" slip which they can show their teachers to allow them to get out of class early. Then the student can meet the parent without the parent having to come into the building to get them.

At the high school level, it is often difficult to get the "Permit to Leave" slips to the class at the parent's request so parents are encouraged to communicate with their children in advance. *It is not a reasonable request to call and ask that a student meet a parent out front in 5 minutes.*

MAKEUP PRIVILEGES

Students are required to make up all work missed for all absences. Students will be allowed two days make-up time for each absence to complete the missed work on the days they were absent. Assignments that have deadlines given in advance, such as research papers, etc., are due on the deadline date or it is a late assignment. Additional time may be granted at the teacher's discretion for extenuating circumstances. MAKE-UP WORK AND TESTS WILL NOT BE ACCEPTED FOR DAYS THAT WERE MISSED DUE TO TRUANCY, UNEXCUSED OR UNVERIFIED ABSENCES.

NOTIFICATION RESPONSIBILITY OF THE SCHOOL

1. The school will make the attendance policy available to all students and parents at the beginning of each school year and/or upon enrollment of the student for the first time.
2. Due to the availability of PowerSchool to parents or guardians, notification will be given *as a courtesy* upon the initial **fourth** absence from a class. Upon the initial sixth absence, the parent or guardian will be notified.

RIGHT OF APPEAL

The secondary attendance policy will be administered by the administration of Madison High School. Any appeal from the decisions of the school administration will go first to the superintendent of schools. Any appeal from the decision of the superintendent of schools will go to the Board of Trustees.

SCHOOL DRIVING AND PARKING REGULATIONS

All vehicles that have the possibility of being driven to school by students will need to be registered by license plate number.

1. Parking is strictly limited to the student parking area. No student vehicles are permitted in the faculty parking area. All signs and curb markings are to be obeyed. Red is no parking no matter what, white indicates faculty parking, and yellow indicates student parking except along the circular drive in front of the building. **The parking lot in front of the tennis courts is also Madison High School student parking and students without permits who park there will be ticketed.**
2. To facilitate identification, automobiles are to be parked front end in first. A student parking permit will be given to verify parking privileges. Cost will be \$10.00 per tag per year. Any vehicles parked on school property during the school day without tags will be cited. **Parking permits must be visible in the front windshield.**
3. There is no loitering in the parking lot and visitors must check in at the office.
4. The maximum posted speed limit is 15 mph. Any speed exceeding this will be cited as careless or reckless driving.
5. Student vehicles may be subject to search if there are reasonable grounds to believe that drugs, alcohol, stolen property or other contraband might be present in that vehicle.
6. Parking regulations are strictly enforced. It is considered a privilege to park on school grounds. Suspension of driving privileges, towing of vehicles and/or suspension from school may occur when violations of these regulations occur.
7. Traffic and parking fines must be paid within 5 school days of date of issue. Failure to do so can result in the loss of driving privileges on school grounds. Fines are paid in the main office. Fines not paid within the month the citation is given are subject to doubling or tripling depending on the length of time.
8. Vehicles parked in the fire lane or parked in such a way as to block traffic flow are subject to towing without warning. It is the responsibility of the owner to contact the towing company and pay towing fees.
9. Students have the right to contest any citation. It must be done within two days of date of issue. A designated administrator will handle all contested citations.

EXTRA-CURRICULAR ACTIVITIES & ADVISORS

Art Club	Dona Burgie
Bobcadettes	Debbie Thompson
BPA	Megan Mace
Cheerleader Advisor	Kristi Thompson
Cheerleader Coaches	Kymerly Stoddard
	Kim Ferney
	Michelle Groom
	Bruce Benson
Debate/Speech	Val Johnson/Jason Bair
FFA	Deb Roberts
FHA	Larry Prescott
Film Festival	Lucas Ingram
Homecoming Parade	Dave Hinck
Homecoming Half-time	Bill Schiess
Homecoming Tailgate Party	Christina Plank/Ryan Hagge
Junior Class Advisor	David Reeser
Key Club	Robert Hibbard
MAPS (Drama)	Robert Hibbard
Mr. Madison	Sally Ashton/Cherri Hart
National Honor Society	Brad Parkinson
Outdoor Club	Glenn Romney
Powder Puff Football	Mary Ann Neilsen
Rodeo Club	Ron Call/Janene Marcum
Scholastic Team	Amy Leatham/Megan Mace
Senior Class Advisor	Lyle Wakefield/Amy Leatham
Senior Graduation	Robyn Eastin
Ski Club	Jennifer Palmer/Ryan Snelgrove
Sophomore Class Advisor	Rob Hibbard
Talent Show	Dona Burgie
Yearbook	